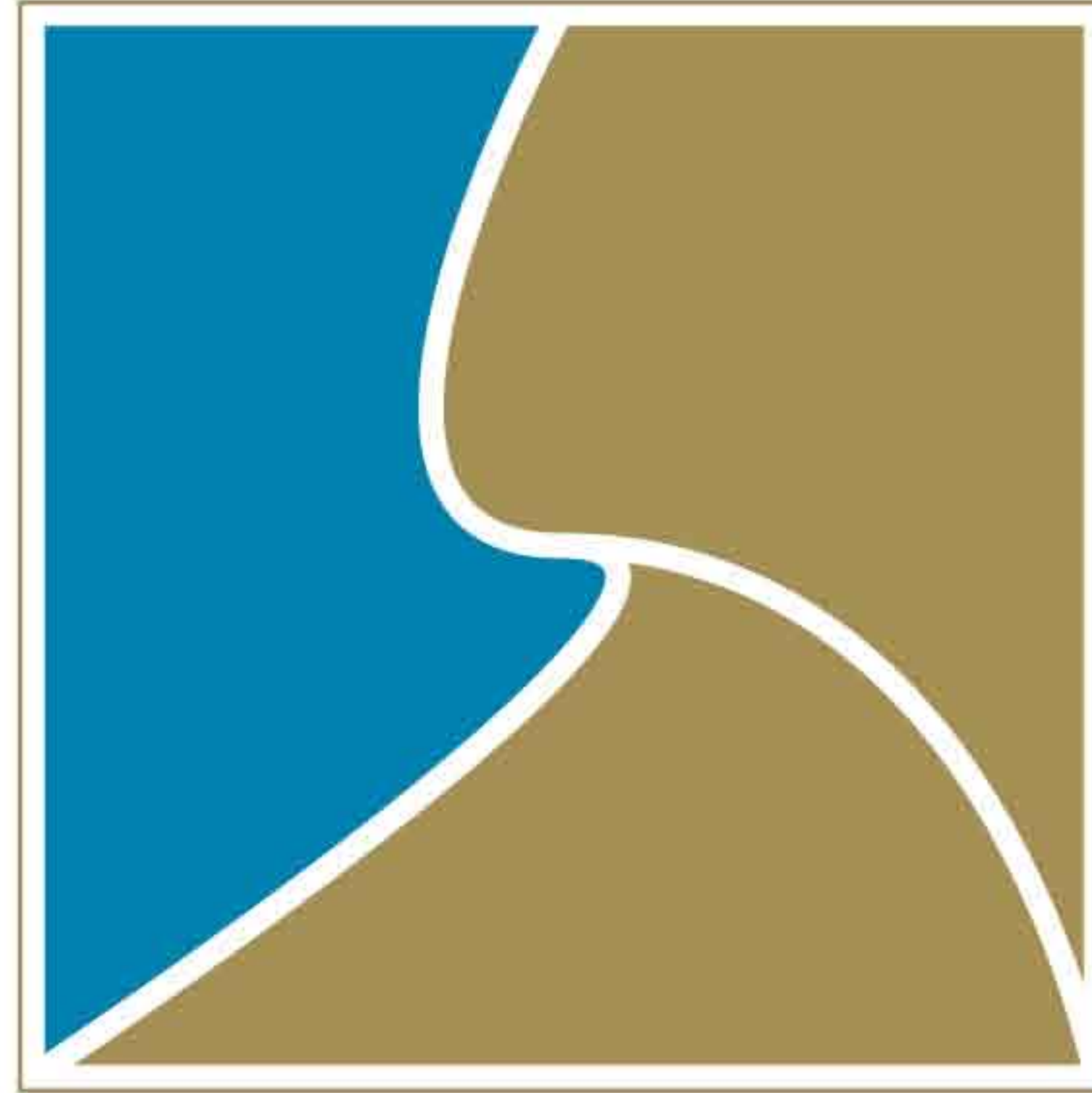




MedArt
Institute of Skin Care

2012
School Catalog

Welcome to...



MedArt
Institute of Skin Care

Advanced Training

State-of-the-Art Technology

Innovation

Dedication

Integrity

Results

Institutional Philosophy

Our research and studies have concluded that it is essential to provide their consumers with Spa products and services.

Thus, the esthetician has become essential and primary professional asset to Dermatologists, Plastic Surgeons and Medical Wellness Centers all around the world.

Destination Spas are currently looking for highly qualified estheticians who can direct the spa, replacing the former recreational manager who's forte' is health and fitness as opposed to spa services.

Spas are widely growing all around the country. Main building developers all over Florida are making the Spa the main amenity in their development to close real estate sales.

MedArt recognizes all these demands due to our continuous marketing research on employment needs. We are constantly updating our curriculums to better serve the public and provide our students with state-of-the-art training.

MedArt is committed to providing quality. Intensive and thorough dedication to our students and the professions they serve are what distinguishes MedArt in the field of post secondary vocational training.

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History

MedArt Institute of Skin Care was established in November 1998 in order to provide training and employable skills in the area of Skin Care. Mrs. Sabatela has been in the Skin Care field for the past 25 years. The Institute was established by Mrs. Sabatela in answer to the need for a license program in MedArts' advanced educational division which has been located in the Miami Brickell Avenue area for over 15 years.

Philosophy

Skin Care is one of today's most exciting and developing professions. Skin Care, Professional Make Up Artistry, Spa Body Therapies and Skin Care procedures in a medical practice, are a growing field in the United States and the world. MedArt has the latest technology, products and instructional techniques in Advanced Skin Care. Our institute has developed a skill oriented comprehensive program that is in keeping with the latest international trends. Our purpose is to provide beginner students and professionals with updated training which will make them qualified in the ever changing and demanding market place. It is important to provide our students with more training in certain areas where business owners such as: medical doctors, spas, cosmetic counters at major department stores and main cosmetic vendors have found to be areas of concern. As a Skin Care training institute, we realize the need for an advanced Skin Care training. We have been able to develop a program that includes Skin Care with three elective programs. Our elective programs are: Skin Care Licensed Program, Professional Make Up Artistry, Spa Body Therapies and Clinical Skin Care. These programs will provide our graduates with an expertise in all branches available in the Skin Care field.

Ownership

Medart Institute of Skin Care is owned by a corporation formed under the laws of the State of Florida.
Ditea Unlimited Inc.

Governing Body

Ditea Unlimited Officers
1221 Brickell Avenue 9th floor, Miami, FL 33131
Admissions (305) 373-0647
Customer Service (305) 347-5187

Faculty and Educational Staff

Administrative Staff

Operations and Finance Director - Miguel A. Sabatela
Technical Director - Theresa A. Sabatela
Admissions and Job Placement Director - Dina Edo
Student Services - Maria Lopez

Educational Staff

Taina Martinez - Daniel Bitnar - Regina Kipnis - Theresa A. Sabatela

About Our Educational Staff

MedArt Institute of Skin Care consists of a team of instructors who have majored in areas of Skin Care. Each program is taught by subject with instructors assigned to teach in their specific area of expertise. They are prepared to take each student from a Beginner's Level to an Advanced Level. The Licensed graduate will have an advanced level of education upon completion of the program. The knowledge that each student will receive, will surpass the basic entry level of employment positions in the Skin Care field. Classes are taught in small groups of 6 -12 students per instructor. This way we can maintain an optimum level of hands-on supervision.

Policy Statement

This institute does not discriminate regarding race, color, creed and or religion. The training offered by our institute is also recommended for handicapped persons who are unable to undertake strenuous vocations or lack the mobility required by other occupations.

Description of Facility

Our Facility is located in the Brickell Avenue Business District, one of the best areas in Florida. Our offices are inside a modern and highly advanced class A building. Our Educational Area consists of training rooms and conference rooms. These rooms are equipped with the latest state-of-the-art equipment and technology.

Some of our other state areas are the Library Area, Visual Aids Area, Dispensary, bathrooms, kitchen, garages at discountable rates, transportation and restaurants which are available in the area.

Institutional Statement

The professional programs of Skin Care Licensed Program, Full Specialist of Skin and Spa Arts, Professional Make Up Artistry, Spa Body Therapies and Clinical Skin Care, are designed to give you instruction in improving two very important aspects of the modern woman: professional expectations and personal appearance.

These programs were developed in Europe, Japan and in the United States. They contain information, knowledge and techniques successfully tested and used in several countries. Renowned spa specialists have contributed their knowledge and experience in the development of this program of study.

The latest trends in Skin Care and Spa, the most advanced technology in equipment is applied to the body and spa systems, discovered and implemented by the School, are employed in the instructional process, together with advice on how to be successful in the Spa and Beauty industry, and the essential psychological aspects of dealing with your clients.

The programs combine lectures, workshop demonstrations and practical hands-on sessions, which will give you the knowledge and technical skill necessary to enter into the field of Skin Care and Spas. You will be guided by a staff of experienced, professional instructors dedicated to preparing you for this exciting career.

The astronomical growth of this sophisticated industry and the lack of adequately trained and educated professionals have created a demand for comprehensive training. As a skin expert or a Spa Specialist, you will enrich your life and the lives of your clients.

Program Title: *Full Specialist of Skin and Spa Arts*

Credential Issue: Diploma/State License

Program Length: 600 hours - 4month /Post graduate internship-200 hours (optional)

Entrance Requirement: Completion of High School

Program Objective

In this program established at MedArt institute, the skin care practitioner of the millennium will learn the technical skill necessary to provide an optimal level consumer with the most highly qualified skin and body spa treatment. A well rounded highly trained skin and spa full specialist is a must in today's highly demanding spa destination spas industry.

Career Opportunities

These programs are recommended to anyone desiring employment in the medical field. Spa Industry and top cosmetic and Skin care vendors. Students that successfully graduate from our institute can enjoy top paying salaries and positions.

Skin Care Licensed Program

Equipment for this program

In this skin care program, the students will be utilizing a facial 08 computer which includes vacuum, high frequency, galvanization, ionization, steam-ozone, aromatherapy, skin scope and skin scanner.

Program Outline

Standard Level

<i>Course #</i>	<i>Course Title</i>	<i>Clock Theory Hours</i>	<i>Hands on Hours</i>	<i># of Services</i>
1	Orientation The day spa health & beauty trends of the millennium			
2	Spa Preparation Ambiance- sound- aroma Dispensary tray room – sanitation cart Client- skin preparations by treatments	4	15	10
3	Cleansing of the skin Organic-cosmetic Exfolliants: manual, Cosmetic, cosmesutical, Chemical & Equipment	4	15	10
4	Client Evaluation & Consultation (Screening, Assessment and Consultation) Treatment prescription preparation Home care Regimen	11	25	10
5	Deep pore cleansing Maintenance-Asphyxia- acne active- inactive acne Desincrustation – manual- organic cosmetic	11	20	10
6	Deep Cleansing Facial without the aid of equipment Special deep cleansing facial technique Eastern/ Western technique	8	30	10
7	Technique of professional Massage Deep cleansing Massage Penetration Massage Dr.Jacket Anti Stress D&P Massage	8	20	10
8	Mask Therapy	4	20	10

Intermediate-Advanced Level

9	Removal of unwanted hair	4	15	10
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10	Male skin care	4	5	10
11	Deep cleansing Facial with the aid of equipment w/ eastern western technique <ul style="list-style-type: none"> • Galvanic current • Iontophoresis • Ionto rollers • Ionto Mask • Faranic current • Sinusoidal current • High frequency current • Sparking • Bruching Machine • Spray machine • Pulverizer spray • Vaporizer • Carbonis gas spray • Electric mask • Magnifying lamp • Skin scope • Woods lamp • Light therapy • Ultra violet rays • Infra red rays • None electronic apparatus and equipment used in facial and body treatments • Anti-wrinkle • Anti aging facial • Acne facial • Hyper pigmentation 	8	25	10
12	Special conditions and advance treatments <ul style="list-style-type: none"> • Facial clinical Intersitiyers special masks (vials ampule serum) <ul style="list-style-type: none"> • Thermoplastic • Algo mask • Hydro lift • Sea c spa • Collagen 	8	8	8

Circle I

Medical Sciences

1	Bacteriology	4	0	0
2	Sterilization, disinfections and safety in the business	4	0	0
3	Cell, anatomy and physiology	6	0	0
4	Physiology and histology of the skin special esthetics procedures	4	0	0
5	Disorders of the skin	3	0	0
6	Enemies of the skin aging factors and cosmetics surgery	4	0	0
7	Nutrition I	4	0	0
8	Herbology I	4	0	0
9	Estheticians working with physicians	4	0	0
10	Advanced topics of Esthetics	4	0	0
11	HIV/AIDS	3	0	0

Professional Make up Artistry Program

Standard Level

<i>Course #</i>	<i>Course Title</i>	<i>Clock Theory Hours</i>	<i>Hands on Hours</i>	<i># of Services</i>
	Orientation			
1	Career Opportunities	2	1	0

2	Human Resources and Professional Esthetics	3	2	0
3	Professional Image	2	1	0
4	Cosmetic Chemistry and ingredients (labels & active ingredients)	1	1	0
5	Structure and Function and care of the skin	2	1	0
6	The invisible art of light	2	1	0
7	The power and excitement of Color	2	1	0
8	Anatomy of the skin and morphology	2	4	2
9	Sanitation and services practice	1	2	10
10	Step by step make up application	5	6	4
11	Eye liner / false lashes / lips and brows	3	5	6
12	Special Effects & Introduction to black and white print	2	3	1
13	Intermediate analyze and morphology	2	3	2
14	Corrective make up	3	5	2
15	Special make up technique	4	5	2
16	Make up and grooming for men	1	1	1
17	Fantasy make up	2	2	1

Advanced Level

18	Make-up Application by Occasion	2	5	2
19	Black and white make up	1	2	2
20	Custom blending	2	1	2
21	Image consulting / Body typing	3	5	3
22	Run way trends	3	5	2
23	Print, T.V. and Special effects	2	4	2
24	Vendor make up	2	1	1

Spa Body Therapies Program

Equipment for this program

The students will be utilizing Alpha computer, PR Cell body computer, Galvanic Electric Blanket, Hydro collator, Moist heat units, Infra warming lamps, Paramud units, spa body cabi, parafango wrap, thermal.

Sanitation Equipment: UV sterilizer & Medical autoclave

Standard Level

<i>Course #</i>	<i>Course Title</i>	<i>Clock Theory Hours</i>	<i>Hands on Hours</i>	<i># of Services</i>
	Orientation			
1	Spa development and Operation	2	5	3
2	Body Evaluation & Consultation, Body Morphology	2	6.5	3
3	Body Product	2	6	3
4	Spa Body therapies (Deep Cleansing, exfoliation, detoxification, lymphatic drainage, mask)	2	8	3
5	Spa Body therapies wraps	2	8	3
6	Spa Body therapies Fat dissolving	2	8	3
7	Spa Body therapies Body firming	2	8	3
8	Spa Body therapies Hydrotherapy	4	4.5	2
9	Plaster Therapy	2	4	6
10	Alternatives Therapies	8	8	6

Intermediate Level

Stress Management

Course #	Course Title	Clock Theory Hours	Hands on Hours	# of Services
	Stress - The physiological conditions and origins. How stress involves the cardiovascular system, the central and peripheral nervous system and the digestive system and immune system. Methods of controlling factors - identification and causes, Elimination of negative stresses and developing coping mechanisms The general adaptation syndrome Stress reaction to extreme anxiety-posttraumatic stress disorder - causes and symptoms Stress therapy for phobias, obsessions, habits, weight loss, and panic attacks, etc. Hypnosis - relaxation techniques Neurotechnology combined with bio-feedback.			

Advanced Level

Nutrition and Weight Management

Course #	Course Title	Clock Theory Hours	Hands on Hours	# of Services
	Constitution of the Human Body; elements, molecules, cells, tissues, organs and systems. Definition of nutrition and metabolism, biological oxidation of food, enzymes and metabolism regulation, glands and hormones Calorie value of food, nutritional importance of food, vitamins, minerals and essential substances. Differences between animal and human alimentation. Instinctive and social appetite. Increase in weight and excess calories, alteration in the regulation of metabolism, eating disorders and other causes. Diets: The making up of a caloric rational diet to work. Detoxification goals, standards and motivation. Metabolism and reality, myths and marketing; Obesity and fears The capacity of the organism to adapt itself to the new conditions; rule and practice, management of the new weight.			

Clinical Skin Care Program

Standard Level

Course #	Course Title	Clock Theory Hours	Hands on Hours	# of Services
1	Career Opportunities in the medical field for the skin care practitioner	2	0	0
2	Osha Medical compliance (Medical office binder)	6	6	0
3	Medical Forms	3	3	0
4	Pharmaceutical Chemistry	11	10	0
5	Medical Skin care practitioner liability issue	4.5	6	0
6	Clinical Deep cleansing facial (asphyxia, active acne, inactive acne)			
7	Specialized treatment for acne • Acne Disorders and Management	2.5	12	5

	<ul style="list-style-type: none"> • Cause - Hormonal, Allergic, fungal (Proprietary Bacteria, Staphylococcus) • Resacea, Vulgare - Adolescent - Cystic • Medical H/P - Chemical Blood profile for acne • Professional treatment by type • Home Care Program 			
8	Pigmentation <ul style="list-style-type: none"> • Pigmentation Disorders and Management (sun/ hormonal pigmentation changes) • Safety & Efficiency of Salicylic Acid • Chemical Peel & Bleaching in dark or ethnic skin • Skin Laser • Resurfacing for photoaged skin • Sub-Coetaneous discoloration after Dye Laser • Clinic Camouflage Pigment Laser • Medical H/P-Blood profile for pigmentation • Live patient demo • Microdermabrasion & Pigmentation • Long term home care program and knowledge 	2.5	10	10
9	Peels <ul style="list-style-type: none"> • Peels & Bleaches with pigment situations • TCA <ul style="list-style-type: none"> -Resourcinol -Jessner -Salicylic Acid -Hydroxy Acids -Azelaic Acid -Tretinoin Microdermabrasion <ul style="list-style-type: none"> • Wrinkles • Acne • Scars • Stretch Marks • Tattoos • Photo Damaged Skin • Hyperpigmentation • Before and after home care regimen • Package Deals Massage Intensive <ul style="list-style-type: none"> • Deep Cleansing Massage • Penetration Massage • Anti-Wrinkle Massage • Lymphatic Massage Laser Skin Resurfacing <p>This seminar includes a live observation. Learn how to prepare the patient's skin before surgery, help post surgical healing and to help avoid and manage complications. Laser surfacing: How it's done, special techniques, benefits and side effects. Also, how to establish a skin care practice in a Doctor's office.</p>	7	14.5	0

Advanced Level

Course #	Course Title	Clock Theory Hours	Hands on Hours	# of Services
10	Equipment in the Medical Field Electro-medicine Ultrasound facial Laser facial			

Office and Administrative Procedures

- Office and Administrative Procedures
- What skin care services are beneficial in a medical setting
- Physical and Physiological benefits for patient

- Benefits for the physician
- General office policies and procedures
- Sterilization and disinfecting for the skin care specialist
- Overview of the Occupational Safety and Health Act
- Examining career options
- Employment contracts and agreements
- Insurance
- Patient registration forms
- Authorization for release of medical forms
- Initial primary physician authorization
- Case manager written authorization
- Consultant treatment plan
- Insurance program data sheet
- Diagnostic procedure & patient assessment
- Chart documentation
- Topical medicaments in dermatology practice
- Oral medicaments in the dermatology practice
- Special esthetic procedures for all skin conditions to compliment medical treatments
- Approaching physicians
- Interviewing process
- Facial and body Treatments

Program Title: *Skin Care Licensed Program*

Credential Issue: State certification/ State License

Program Length: 300 hours-2months- full time/ 4 months –part time/ 85 hours of internship (optional)

Entrance Requirement: Completion of High School

Program Objective

In this program established at MedArt Skin Care Institute, the student will learn all the skills required by the highly demanding spa market place. The Skin care practitioner of the millennium will learn the skills necessary to provide destination spas, day spas, and main department stores vendors. *Professional services to cater and highly educated consumer.*

Equipment for this program

In this skin care program, the students will be utilizing facial 08 computers which include vacuum, high frequency, galvanization, ionization, steam-ozone, aromatherapy, skin scope and skin scanner.

Sanitation Equipment: UV sterilizer & Medical autoclave

Career Opportunities

These programs are recommended to anyone desiring employment in the medical field, Spa Industry and top cosmetic and Skin care line. Students that successfully graduate from our institute can enjoy top paying skin care and make up industry to true professionals.

Program Outline

Standard Level

Course #	Course Title	Clock Theory Hours	Hands on Hours	# of Services
1	Orientation The day spa health & beauty trends of the millennium			
2	Spa Preparation Ambiance- sound- aroma Dispensary tray room – sanitation cart Client- skin preparations by treatments	4	15	10

3	Cleansing of the skin Organic-cosmetic Exfolliants: manual, Cosmetic, cosmesutical, Chemical & Equipment	4	15	10
4	Client Evaluation & Consultation (Screening, Assessment and consultation) Treatment prescription preparation Home care Regimen	11	25	10
5	Deep pore cleansing Maintenance-Asphyxia- acne active- inactive acne Desincrustation – manual- organic cosmetic	11	20	10
6	Deep Cleansing Facial without the aid of equipment Special deep cleansing facial technique Eastern/ Western technique	8	30	10
7	Technique of professional Massage Deep cleansing Massage Penetration Massage Dr.Jacket Anti Stress D&P Massage	8	20	10
8	Mask Therapy	4	20	10

Intermediate-Advanced Level

9	Removal of unwanted hair	4	15	10
10	Male skin care	4	5	10
11	Deep cleansing Facial with the aid of equipment w/ eastern western technique <ul style="list-style-type: none"> • Galvanic current • Iontophoresis • Ionto rollers • Ionto Mask • Faronic current • Sinusoidal current • High frequency current • Sparking • Bruching Machine • Spray machine • Pulverizer spray • Vaporizer • Carbonis gas spray • Electric mask • Magnifying lamp • Skin scope • Woods lamp • Light therapy • Ultra violet rays • Infra red rays • None electronic apparatus and equipment used in facial and body treatments • Anti-wrinkle • Anti aging facial • Acne facial • Hyper pigmentation 	8	25	10
12	Special conditions and advance treatments <ul style="list-style-type: none"> • Facial clinical Intersitiyers special masks (vials ampule serum) <ul style="list-style-type: none"> • Thermoplastic • Alga mask • Hydro lift • Sea c spa • Collagen 	8	8	8

Medical sciences

Course #	Course Title	Clock Theory Hours	Hands on Hours	# of Services
1	Bacteriology	4	0	0
2	Sterilization, disinfections and safety in the business	4	0	0
3	Cell, anatomy and physiology	6	0	0
4	Physiology and histology of the skin special esthetics procedures	4	0	0
5	Disorders of the Skin	3	0	0
6	Enemies of the skin aging factors and cosmetics surgery	4	0	0
7	Nutrition I	4	0	0
8	Herbology I	4	0	0
9	Estheticians working with physicians	4	0	0
10	Advanced topics of Esthetics	4	0	0
11	HIV/AIDS	3	0	0

Program Title: *Clinical Skin Care Program*

Credential Issue: State certification

Program Length: 100 hours-3 months/ Post graduate internship 50 hours (optional)

Entrance Requirement: Completion of High School

Program Objective

This program was established by MedArt Institute of Skin Care has been designed for students with an interest in working in the medical profession. The student will learn the technical as well as the theory skills needed to work in the medical Skin care profession. The graduate must work under a doctor in order to perform the Skin Care medical techniques taught in this program. The student will be trained with the latest equipment such as skin laser, skin ultra sound, microdermabrasion, facial 08 computer and the most prestigious pharmaceutical Skin Care products available for professional use in the industry.

Career Opportunities

Graduates that successfully complete our Clinical Skin Care program can enjoy top paying salaries. We guarantee a maximum of only 12 students per instructor. This way we guarantee a high level of hands-on supervision and technique precision. These programs are recommended to anyone desiring employment in the medical field, Spa Industry and top cosmetic Skin care vendor.

Standard Level

Course #	Course Title	Clock Theory Hours	Hands on Hours	# of Services
1	Career Opportunities in the medical field for the skin care practitioner	2	0	0
2	Osha Medical compliance (Medical office binder)	6	6	0
3	Medical Forms	3	3	0
4	Pharmaceutical Chemistry	11	10	0
5	Medical Skin care practitioner liability issue	4.5	6	0
6	Clinical Deep cleansing facial (asphyxia, active acne, inactive acne)			
7	Specialized treatment for acne <ul style="list-style-type: none"> • Acne Disorders and Management • Cause - Hormonal, Allergic, fungal (Propioni Bacteria, Staphylococcus) • Resacea, Vulgary - Adolescent - Cystic • Medical H/P - Chemical Blood profile for acne • Professional treatment by type • Home Care Program 	2.5	12	5

8	Pigmentation <ul style="list-style-type: none">• Pigmentation Disorders and Management (sun/ hormonal pigmentation changes)• Safety & Efficiency of Salicyclic Acid• Chemical Peel & Bleaching in dark or ethnic skin• Skin Laser• Resurfacing for photoaged skin• Sub-Coetaneous discoloration after Dye Laser• Clinic Camouflage Pigment Laser• Medical H/P-Blood profile for pigmentation• Live patient demo• Microdermabrasion & Pigmentation• Long term home care program and knowledge	2.5	10	10
9	Peels <ul style="list-style-type: none">• Peels & Bleaches with pigment situations• TCA<ul style="list-style-type: none">-Resourcinol-Jessner-Salicyclic Acid-Hydroxy Acids-Azelaic Acid-Tretinoin Microdermabrasion <ul style="list-style-type: none">• Wrinkles• Acne• Scars• Stretch Marks• Tattoos• Photo Damaged Skin• Hyperpigmentation• Before and after home care regimen• Package Deals Massage Intensive <ul style="list-style-type: none">• Deep Cleansing Massage• Penetration Massage• Anti-Wrinkle Massage• Lymphatic Massage Laser Skin Resurfacing <p>This seminar includes a live observation. Learn how to prepare the patient's skin before surgery, help post surgical healing and to help avoid and manage complications. Laser surfacing: How it's done, special techniques, benefits and side effects. Also, how to establish a skin care practice in a Doctor's office.</p>	7	14.5	0

Advanced Level

Course #	Course Title	Clock Theory Hours	Hands on Hours	# of Services
10	Equipment in the Medical Field Electro-medicine Ultrasound facial Laser facial			

Office and Administrative Procedures

- Office and Administrative Procedures
- What skin care services are beneficial in a medical setting
- Physical and Physiological benefits for patient
- Benefits for the physician
- General office policies and procedures
- Sterilization and disinfecting for the skin care specialist
- Overview of the Occupational Safety and Health Act
- Examining career options
- Employment contracts and agreements
- Insurance

- Patient registration forms
- Authorization for release of medical forms
- Initial primary physician authorization
- Case manager written authorization
- Consultant treatment plan
- Insurance program data sheet
- Diagnostic procedure & patient assessment
- Chart documentation
- Topical medicaments in dermatology practice
- Oral medicaments in the dermatology practice
- Special esthetic procedures for all skin conditions to compliment medical treatments
- Approaching physicians
- Interviewing process
- Facial and body Treatments

Program Title: *Professional Make up Artistry Program*

Credential Issue: Part of state Skin care license certification/ Part of skin care license

Program Length: 120 Hrs - 4 months/ Post graduate internship 50 hours (optional)

Entrance Requirement: Completion of High School

Program Objective

In the program established at MedArt Institute of Skin Care the students will learn the technical skill necessary to provide Make up professional services in beauty establishments such as Dermatology and plastic surgery practices as well as spas and department store main cosmetic vendors.

Career Opportunities

Students will be trained with the most prestigious professional make up lines in the industry. This program is recommended to anyone desiring employment in the medical field. Spa Industry and top cosmetic and Skin care department vendor. Students that successfully graduate from our institute can enjoy top paying salary in the skin care and make up industry.

Standard Level

Course Title	Clock Theory Hours	Hands on Hours	# of Services	
	Orientation			
1	Career Opportunities	2	1	0
2	Human Resources and Professional Esthetics	3	2	0
3	Professional Image	2	1	0
4	Cosmetic Chemistry and ingredients (labels & active ingredients)	1	1	0
5	Structure and Function and care of the skin	2	1	0
6	The invisible art of light	2	1	0
7	The power and excitement of Color	2	1	0
8	Anatomy of the skin and morphology	2	4	2
9	Sanitation and services practice	1	2	10
10	Step by step make up application	5	6	4
11	Eye liner / false lashes / lips and brows	3	5	6
12	Special Effects & Introduction to black and white print	2	3	1

Intermediate Level

13	Intermediate analyze and morphology	2	3	2
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14	Corrective make up	3	5	2
15	Special make up technique	4	5	2
16	Make up and grooming for men	1	1	1
17	Fantasy make up	2	2	1

Advanced Level

18	Make-up Application by Occasion	2	5	2
19	Black and white make up	1	2	2
20	Custom blending	2	1	2
21	Image consulting / Body typing	3	5	3
22	Run way trends	3	5	2
23	Print, T.V. and Special effects	2	4	2
24	Vendor make up	2	1	1

Program title: *Spa Body Therapies Program*

Credential Issue: State certification/ Body Wrap licenses

Program Length: 80 hours 2 _ months/ Post graduate internship 50 hours (optional)

Entrance Requirement: Completion of High School

Program Objective

In this program established at MedArt Institute of Skin Care, the students will learn the technical skills necessary to provide spa body services in spa businesses such as Dermatology, plastic surgery practices as well as in spas and cosmetic department store vendors.

Equipment for this program

The students will be utilizing Alpha computer, PR Cell body computer, Galvanic Electric Blanket, Hydro collator, Moist heat units, Infra warming lamps, Paramud units, spa body cabi, parafango wrap, thermal.

Sanitation Equipment: UV sterilizer & Medical autoclave

Career Opportunities

Students will work with the most prestigious professional make up lines in the industry. This program is recommended to anyone desiring employment in the medical field. Spa Industry and top cosmetic department store vendors. Students that successfully graduate from our institute can enjoy top paying salaries and position.

Standard Level

Course #	Course Title	Clock Theory Hours	Hands on Hours	# of Services
	Orientation			
1	Spa development and Operation	2	5	3
2	Body Evaluation & Consultation, Body Morphology	2	6.5	3
3	Body Product	2	6	3
4	Spa Body therapies (Deep Cleansing, exfoliation, detoxification, lymphatic drainage, mask)	2	8	3
5	Spa Body therapies wraps	2	8	3
6	Spa Body therapies Fat dissolving	2	8	3
7	Spa Body therapies Body firming	2	8	3
8	Spa Body therapies Hydrotherapy	4	4.5	2
9	Plaster Therapy	2	4	6
10	Alternatives Therapies	8	8	6

Intermediate Level

Stress Management

<i>Course #</i>	<i>Course Title</i>	<i>Clock Theory Hours</i>	<i>Hands on Hours</i>	<i># of Services</i>
	Stress - The physiological conditions and origins. How stress involves the cardiovascular system, the central and peripheral nervous system and the digestive system and immune system. Methods of controlling factors - identification and causes, Elimination of negative stresses and developing coping mechanisms The general adaptation syndrome Stress reaction to extreme anxiety-posttraumatic stress disorder - causes and symptoms Stress therapy for phobias, obsessions, habits, weight loss, and panic attacks, etc. Hypnosis - relaxation techniques Neurotechnology combined with bio-feedback.			

Advanced Level

Nutrition and Weight Management

<i>Course #</i>	<i>Course Title</i>	<i>Clock Theory Hours</i>	<i>Hands on Hours</i>	<i># of Services</i>
	Constitution of the Human Body; elements, molecules, cells, tissues, organs and systems. Definition of nutrition and metabolism, biological oxidation of food, enzymes and metabolism regulation, glands and hormones Calorie value of food, nutritional importance of food, vitamins, minerals and essential substances. Differences between animal and human alimentation. Instinctive and social appetite. Increase in weight and excess calories, alteration in the regulation of metabolism, eating disorders and other causes. Diets: The making up of a caloric rational diet to work. Detoxification goals, standards and motivation. Metabolism and reality, myths and marketing; Obesity and fears The capacity of the organism to adapt itself to the new conditions; rule and practice, management of the new weight.			

Tuition & Payment Schedule

All prices are printed herein. There are no additional costs. Additional supplies may be necessary for program completion. Each student is responsible for his/her personal supplies. Supplies are not to be borrowed from another student or from MedArt Institute of Skin Care. The student has the option of paying the remaining balance of the tuition in full prior to attending the first class or they can pay the remaining balance of the tuition in installments. Payments are due on the first class of each week. Supplies class includes classroom supplies and equipment wear and tear. The installments will be as follows:

		Registration Fee	Books & Supplies	20% Down Payment on Tuition Value	Total Amount to Register	Total Amount to be Finance
Skin Care Licensed Program						To Be Financed: \$2,269.60 Clock Hours: 300 Hours Externship/ Internship 85 Hours (Optional)
Registration Fee	\$150.00					
Tuition Cost	\$2,837.00					
Books & Supplies	\$650.00					
Externship/Internship	No Charge					
Total Program Cost	\$3,637.00	\$150.00	\$650.00	\$567.40	\$1,367.40	
Professional Make Up Artistry						To Be Financed: \$1,880.00 Clock Hours: 120 Hours Externship/ Internship 60 Hours (Optional)
Registration Fee	\$150.00					
Tuition Cost	\$2,350.00					
Books & Supplies	\$400.00					
Externship/Internship	No Charge					
Total Program Cost	\$2,900.00	\$150.00	\$400.00	\$470.00	\$1,020.00	
Spa Body Therapies						To Be Financed: \$920.00 Clock Hours: 80 Hours Externship/ Internship 50 Hours (Optional)
Registration Fee	\$150.00					
Tuition Cost	\$1,150.00					
Books & Supplies	\$200.00					
Externship/Internship	No Charge					
Total Program Cost	\$1,500.00	\$150.00	\$200.00	\$230.00	\$580.00	
Clinical Skin Care						To Be Financed: \$2,000.00 Clock Hours: 100 Hours Externship/ Internship 50 Hours (Optional)
Registration Fee	\$150.00					
Tuition Cost	\$2,500.00					
Books & Supplies	\$500.00					
Externship/Internship	No Charge					
Total Program Cost	\$3,150.00	\$150.00	\$500.00	\$500.00	\$1,150.00	
Full Specialist for Skin and Spa Arts						To Be Financed: \$5,280.00 Clock Hours: 600 Hours Externship/ Internship 245 Hours (Optional)
Registration Fee	\$150.00					
Tuition Cost	\$6,600.00					
Books & Supplies	\$1,750.00					
Externship/Internship	No Charge					
Total Program Cost	\$8,500.00	\$150.00	\$1,750.00	\$1,320.00	\$3,220.00	

Tuition Rates are effective as of September 1, 2002

Tuition & Payment Schedule

All prices are printed herein. There are no additional costs. Additional supplies may be necessary for program completion. Each student is responsible for his/her personal supplies. Supplies are not to be borrowed from another student or from MedArt Institute of Skin Care. The student has the option of paying the remaining balance of the tuition in full prior to attending the first class or they can pay the remaining balance of the tuition in installments. Payments are due on the first class of each week. Supplies class includes classroom supplies and equipment wear and tear. The installments will be as follows:

Full Specialist of Skin & Spa Arts

Full Specialist of Skin & Spa Arts Licensed Program	\$8,500.00
Skin Care Licensed Certification Program	\$3,637.00
Clinical Skin Care Certification Program	\$3,150.00
Professional Make Up Artistry	\$2,900.00
Spa Body Therapist Certificate Program	\$1,500.00
Total Program Cost	\$14,237.00
Special Price for our graduates	\$8,598.00

Registration Fee	Books & Supplies	20% Down Payment on Tuition Value	Total Amount to Register	Total Amount to be Finance
\$900.00	\$1,950.00	\$1,130.00	\$3,980.00	To Be Financed: Clock Hours: Externship/ Internship 6 Payments of \$769.67

Tuition Rates are effective as of September 1, 2002

Admission Requirements

An applicant wanting to enroll must have proof of completion of the sixth grade or take an entrance examination to attest to the sixth grade reading and math ability. Although Skin Care, Makeup Artistry and Body Therapy are not based on academic achievement, a student must have the ability to read orders and perform simple mathematical calculations.

When enrolling the student must bring:

- 2 forms of identification
- 2 Passport pictures
- \$ 150.00 Registration fee
- Tuition down payment
- Fee for books and supplies
- \$ 45.00 for Aids certificate

The applicant is interviewed by the primary Instructor or the Director of Operations and Finance. This is done so that they may discuss the program requirements and content in addition we will learn why the student is enrolling in our Institute.

A student wanting to enroll is permitted to attend one class session in order to determine his/her level of commitment and financial obligation. Credit for previous training or experience is not granted.

Refer to the class starting and ending dates yearly calendar (locate in registration forms attachment). The student may request a yearly calendar of program starting and ending dates.

Class Starting & Ending Dates

Skin Care Licensed Program

Schedule

Morning Program	Hours per week	Total of Weeks	Total of Months	Clock Hours
8:30 AM - 1:00 PM (part time)	22.25	14	31/2	300
8:30 PM- 5:00 PM (full time)	37.50	8	2	300
(Tuesday - Wednesday - Thursday)				
Part time program starts every 4 months.				
Full time program starts every 2 months				
Night Program	Hours per week	Total of Weeks	Total of Months	Clock Hours
6:00 PM- 10:00 PM	20	15	4	300
(Tuesday - Wednesday - Thursday)				
Class starting dates every four months.				

Professional MakeUp Artistry Program

Schedule

	Hours per week	Total of Weeks	Total of Months	Clock Hours
Monday 8:30 AM - 5:00 PM	7.5	16	4	120
Saturday 8:30 PM - 5:00 PM	7.5	16	4	120
Class starting dates are every four months.				

Spa Body Therapies Program

Schedule

	Hours per week	Total of Weeks	Total of Months	Clock Hours
8:30 AM - 1:00 PM	7.5	10	21/2	80
Friday - Class starting dates are every four months				

Clinical Skin Care Program

Schedule

	Hours per week	Total of Weeks	Total of Months	Clock Hours
8:30 AM - 5:00 PM	7.5	13	3	100
Wednesday - Class starting dates are every three months.				

Full Specialist for Skin and Spa Arts

Schedule	Hours per Week	Total Weeks	Total of Months	Clock Hours
Full Time Or Part Time				
Monday or Saturday -Tuesday - Wednesday				
Thursday and Friday		24	4	600

Hours Of Operation

The business office is open Monday through Friday from 9:00 AM to 6:00 PM and Saturday from 10:00AM to 3:00 PM. Program hours are:

Morning Program	Night Program
Monday to Friday	Monday - Friday
8:30 AM to 5:00 PM	6:00 PM to 10:00 PM and Saturday 8:30 AM to 5:00 PM

Holidays and Vacations

School will not he open on the following days:

New Year’s Day	President’s Day	Easter Vacation	Memorial Day
Independence Day	Labor Day	Columbus Day	Thanksgiving Day
Day after Thanksgiving	Christmas Vacation		
School Vacation: Summer - 4th July week.		Winter: December 23rd to January 2nd	

Weather Emergencies

When there is a weather emergency, our school follows all school closing orders given to Miami Dade County Public Schools in our geographical area.

Graduation Requirements

A certificate of completion presented to the student who has:

- 1. Successfully completed all requirements in the program in which he/she is enrolled.
- 2. Attended all required class hours.
- 3. Fulfilled all monetary obligations to the school.
- 4. Followed all rules and regulations as per our catalog.
- 5. Completed all required services and tests of the program.

Students must make a passing grade in both Theory and Clinical hours

Grading System

Students must be regularly quizzed and tested throughout the class term. These tests and quizzes will comprise 65% of the student's final grade. The grading system is as follows:

A = 100%-94% **B** = 93%-87% **C** = 86%-80% **D** = 79% - 70% **F** = 69 & Below

The remaining 35% of the final grade in the program will be determined by the grade on the comprehensive Final Exam. This exam is given at the end of each term. The student must pass the final exam before he/she is allowed to graduate.

Satisfactory progress requires a "C" or better average upon completion of 50% of the program. If the student falls below the grade average at any time after completing 50% of the program, the student will be placed on Academic Probation for a 30 day period. If he/she does not bring the average up to a "C" within the probationary period, his/her enrollment will be terminated.

If a student requests tutoring, it will be provided at the student's expense and a tutoring schedule will be arranged. If the student is given a second opportunity to retake an area of concern and the student misses these appointments without an acceptable written excuse, private tutoring shall then be required at the student's expense. Students must make a passing grade in both Theory and Clinical exams in order to graduate from MedArt Institute of Skin Care.

In addition to written examinations, a student is required to pass practical examinations designed to ascertain the student's ability to actually perform the skills associated with being a Skin Care Professional or a Professional Makeup Artist.

Types of Certificates awarded by our Institute

(All of our programs are approved by the Commission of Independent Education)

- Skin Care License Program.....License from the State Board of Cosmetology and Certification.
- Professional Make Up ArtistryCovered under the Skin Care License by the Board of Cosmetology and Certification.
- Clinical Skin CareCertification.
- Spa Body Therapies.....License from Board of Cosmetology and Certification

Student Services

Student Records

Student transcripts are permanently retained by MedArt Institute of Skin Care and are available to students and potential employers upon individual request.

Student Placement

Our successful job placement office will not only screen the job with the employer but will also specifically train the student for the interview and position, although our school does not guarantee employment.

Externship/Internship Sites

After successful completion of the program, graduates will be assigned an Externship/internship Sites so that they may practice and refine the skills they have learned.

Graduates will be supervised at all times by Doctors, Physician Assistants and Professional Skin Care Specialists. This is done to ensure that the graduate is able to utilize their last Externship/internship Site in their work resume. Externship/internship is optional and at no charge to the student but MedArt Institute of Skin Care highly recommends it. Internship and Externship privileges will be granted to honor students. Only MedArt Institute of Skin Care reserves the right to honor this privilege.

Rules & Regulations

Students are encouraged to attend classes regularly. The student who is going to be absent must call MedArt Institute of Skin Care beforehand.

Three days of unexcused absences or 15 hours missed within a 30 day period will result in a warning letter from the Director of Operations.

Five days unexcused absences or 25 hours missed within a 30 day period will result in the student being placed on probation.

Seven days of unexcused absences or 35 hours missed within a 30 day period will result in the student being dismissed from the program.

An unexcused absence is any absence in which the student does not have an acceptable written excuse. An absence can be excused if a student presents a Doctor's note with written explanation of the emergency. In any other circumstance a written explanation of an emergency that legitimately prevents the student from attending class, is acceptable.

Students missing clinical hours have the option of making up these hours on Saturday or during another scheduled class with the permission of the Director of Operations. Missing clinical hours will not be tolerated. If the student's stay in the school is affected by missing clinical hours, this means that the student's graduation date becomes prolonged.

Students not meeting their graduation date will be charged hourly for every hour after the expected graduation date. An hourly rate will be prorated for each program by dividing total hours to total program cost.

Tardiness

A student is considered tardy or late, if he/she enters the class more than 15 minutes after the scheduled start time. All students are strongly urged to be in class at the time that class is scheduled to begin. Students who are constantly entering class after the scheduled start time, but within the 15 minutes will receive a warning. If a student is more than 15 minutes late, he/she will not be permitted into the classroom until break is midway through the start scheduled time.

The student who is going to be tardy is encouraged to call beforehand. Three unexcused tardiness within a 30-day period will result in a letter of warning to the student. Five unexcused tardiness within a 30-day period will result in the student being placed on probation. Seven unexcused tardies within a 30-day period will result in the student being dismissed from the program. An unexcused tardy is any tardiness in which a student does not have an excuse acceptable to the Director of Operations.

Code Of Conduct & Dismissal Policy

Students are expected to behave in a manner so that no dishonor affects MedArt Institute of Skin Care community image or that of the Skin Care and Make Up professions.

A student will be subject to immediate dismissal from the MedArt Institute of Skin Care for reasons including but not limited to the following:

- Failure to honor the Enrollment Agreement in its entirety.
- Failure to fulfill the requirements of academic probation.
- Failure to pay tuition.
- Attending classes while under the influence of alcohol or drugs.
- Having unexcused absences of 12 hours within a 30-day period.
- Having three unexcused tardiness within a 30-day period.
- Emotional instability as determined by the judgment of the Director of Operations.

Not wearing the prescribed uniform at all times during attendance at the school, except when otherwise

- Behaving in a manner potentially dangerous to clients, fellow students, faculty and staff.
- Destruction or theft of MedArt institute of Skin Care property or the property of other students.
- Solicitation of any kind while on the premises.
- Vandalism of the Institute's property.
- Sexual misconduct of any kind.
- Providing false information to the MedArt institute of Skin Care staff or faculty.
- Cheating on an exam or assigned project.

Dress Code

In an effort to stress professionalism and to exhibit a neat and clean appearance, all Skin Care students are asked to wear white. White clothing is standard attire for Skin Care Specialists, as well as most health care professionals.

- No shorts or mini skirts are allowed.
- Shoes and socks must be worn at all times.
- Closed rubber shoes are the only shoes acceptable on the premises.
- No high heel, open toe shoes or sandals are allowed.
- No tank tops are allowed.

Your Instructor will inform you if your attire does not meet the standards of your profession. You will be asked to go home for the day if you are not wearing the proper attire. Your general appearance is a very important factor in

Homework

Your success as a Skin Care and/or Make-up professional.

Homework is mandatory. It is due each day of each system test. Failure to submit your homework will result in five points being deducted from your system test grade.

Make-up Work Policy

- A student who is absent from class is required to make-up all assignments, quizzes, tests and reports that correspond to that class.
- A student missing hours of Anatomy and Physiology will be required to makeup those hours, either by attending the specific class missed at another scheduled time or by completing a project assigned by the Instructor corresponding to the specific classes missed. In some cases, the Instructor will determine the method of making up missed class time for the student.
- A student missing hours in clinical training will be required to makeup hours by attending clinical class at another scheduled time.

- Any hours missed by a student in any other areas of study are required to be made up on an hour for hour basis, either by attending the class at another scheduled time, viewing a video tape of the subject matter or by completing a project assigned by the Instructor corresponding to the subject missed.
- Students are allowed one make-up exams and quiz during the course of their program. Additional makeup exams may be allowed due to an emergency or medical excuse at the discretion of the Director of Operations.

Probation

A student that does not adhere to the attendance policy will be placed on probation for 30 days. Should the student be absent while on probation, he/she will be counseled by the Director of Operations, which may result in termination. Probation periods are not applicable for academic progress.

Interruption In Training / Termination / Withdrawal

A student is not terminated for failure to learn the required skills. A student that has not successfully completed the examinations at the end of each program is encouraged to attend the additional class sessions for extra practices. The student is permitted to re-take the examinations within a reasonable time as determined by the Instructor. If the student fails to achieve a passing grade the second time, he/she is counseled by the Director of Operations as to the advisability of continuing and that if he/she decides to continue, a certificate may not be awarded.

Leave of Absence

A student may be granted a leave of absence for reasonable amount of time as determined by the Director of Operations. A request for a leave of absence must be in writing and the date of expected return must be specified. If the student does not re-enter within a specified time and has not notified MedArt Institute of Skin Care. The student contract will be terminated and he/she will be granted a refund according to the refund policy. A student, who does not return from a leave of absence on the scheduled date of return, must follow conditions for reinstatement.

Conditions For Reinstatement (Re-Entry)

A student that has withdrawn or has been terminated and desires to reenter the program of study must notify MedArt Institute of Skin Care within 30-days and follow the required admission procedures. A student that has been terminated for any reason must have an Interview with the Director of Operations and show the reason as to why he/she should be reinstated. The decision of the Director of Operations is final. All tuition payments owed must be paid prior to reinstatement.

Refund Policy

Should the student be terminated or withdrawal from the course for any reason, all refunds will be made according to the following refund schedule. Any student withdrawing from the program is requested to have an interview with the Director of Operations prior to withdrawal and to sign statement for his/her Hies indicating the reason and date of withdrawal.

Refund Schedule

Cancellation must be made in person or by certified mail.

All monies will be refunded if MedArt institute of Skin Care does not accept the applicant or if the student cancels within 3 business days. After the third business day, but before the first class, will result in a refund of all monies paid.

Cancellation after attendance has begun, but prior to 50% completion of the program, will result in a prorated refund computed on the number of hours completed to the total of program hours.

Cancellation after completing 50% of the program will result in no refund.

The termination date for refund computation purposes is the last date of actual attendance by the student unless earlier written notice is received.

Refunds will be made within 30 days of termination or receipt of cancellation notice.

Refund Schedule

- All moneys will be refunded if MedArt institute of Skin Care does not accept the applicant or if the student cancels within 3 business days After the third business day, but
- before the First class, will result in a refund of all monies paid.
- Cancellation after attendance has begun, but prior to 50% completion of the
- Program, will result in a computed prorated refund on the number of hours completed to the total of program hours.
- Cancellation after completing 50% of the program will result in no refund.
- The termination date for refund computation purposes, is the last date of actual attendance by the student unless earlier written notice is received.
- Refunds will be made within 30-days of termination or received date of cancellation notice.

Student Application

Personal Information

Last Name

First Name

Date of Birth

Social Security #

Driver's License

Are you a resident?

If yes, resident please write alien #

Permanent Mailing Address

City/State

Zip Code

Home Telephone

Work Telephone

How did you hear about our school?

Have you ever been convicted of a crime?

If yes, please explain:

Scheduling Information

What month

Year

Would you like to begin classes?

What program would you like to attend?

Day	Evening	Program	
		Full Specialist for Skin and Spa Arts	600 Hours
		Skin Care License Program	300 Hours
		Professional Make Up Artistry	120 Hours
		Clinical Skin Care	100 Hours
		Spa Body Therapies	80 Hours

Class Hours:

(To be completed by admission representative)

References

Please list addresses and phone numbers of three different references

Reference #1	Reference #2	Reference #3
<div>Name</div>	<div>Name</div>	<div>Name</div>
<div>Address</div>	<div>Address</div>	<div>Address</div>
<div>City/State/Zip</div>	<div>City/State/Zip</div>	<div>City/State/Zip</div>
<div>Employer</div>	<div>Employer</div>	<div>Employer</div>
<div>Telephone #</div>	<div>Telephone #</div>	<div>Telephone #</div>
<div>Relationship</div>	<div>Relationship</div>	<div>Relationship</div>

Education

<div>High School</div>	<div>Graduation</div>
<div>Street Address</div>	<div>City/State</div>
	<div>Zip Code</div>

If applicants name was different when in high school, please give that name: _____

Have you ever attended another school beyond high school? _____

If yes, please fill out:

<div>Name of School</div>	<div>Dates of attendance</div>	<div>Degree/Certificate</div>
<div>Street Address</div>	<div>City/State</div>	<div>Zip Code</div>

Please list any experience in the health related field: (Please be concise)

Please Include the following with this application

- 1. A brief summary of your background and motivations for training in Skin Care. You may attach additional paper, if necessary.
- 2. A copy of your high school transcript or diploma and college transcripts or diploma
(May he sent after application, but not prior to enrollment)

I have read the/allowing information and I have answered all questions.

All information contained herein is true.

Applicant’s Signature: _____ Date: _____

All applicants/or enrollment are subject to review and approval by campus director

Program Start Date: _____
Graduation Date: _____
Admission Officer: _____

MEDART INSTITUTE SKIN CARE

Student Enrollment Agreement

Last Name	First Name	Middle Name	Residence Phone Number
_____	_____	_____	_____
Mailing Address	Apt.	City/State	Zip
_____	_____	_____	_____
Social Security #	Birth Date	Gender	
_____	_____	_____	
Previous College	Address	Dates Attended	
_____	_____	_____	
Check one:	_____ US Citizen	_____ Eligible Non-Citizen	_____ Neither
			_____ Resident

PROGRAM INFORMATION

Program Title: _____ Clock Hours: _____
Class Schedule: _____ Starting Date: _____ Completion Date: _____

FINANCIAL INFORMATION

Program Price : _____	FINANCING DETAILS: Dates and Payments as follows:
Registration Fee: _____	Total to be financed: _____
Payment with Enrollment: _____	Interest Charges: _____
Balance: _____	Amount of Payments: _____
Balance Payment Arrangement: _____	Number of Payments: _____
_____	Payment Due Date: _____

TUITION PAYMENT SCHEDULE

I agree to the terms and conditions herein contained and do agree to pay MedArt Academy of Wellness & Esthetic Arts. the full amount of \$_____ for the cost of the course on the following basis: refer to payment table above) which reserves a place in the class for me. The terms of your payment schedule are shown above.

I have agreed to the following schedule: _____

Internship/Externship Program Schedule: _____

DO NOT SIGN THIS AGREEMENT IF ANY SPACES INTENDED FOR AGREED TERMS TO EXTEND OF AVAILABLE INFORMATION AS LEFT BLANK. YOU ARE ENTITLED TO A FILL-IN COPY OF THIS AGREEMENT AND ONE WILL BE LEFT WITH YOU AT THE TIME OF YOUR SIGNING. A COMPLETED COPY OF THE UNDERSIGNED PORTION WILL BE AVAILABLE TO YOU AT THE ADMISSIONS OFFICE FOR YOU TO PICK UP AT YOUR EARLIEST CONVENIENCE WHEN THE AGREEMENT HAS BEEN ACCEPTED BY THE SCHOOL AND IT BECOMES A CONTRACT.

AGREEMENT: In .signing this agreement, I (We) certify that I (We) have read both pages carefully and acknowledged receipt of and executed copy thereof, completely filled in except for the SCHOOL'S ACCEPTANCE PORTION: that I (We) understand and agree that no promises of agreements not covered in this agreement or it in writing from the SCHOOL will be binding upon MedArt Academy of Wellness & Advanced Esthetic Arts. I (We) understand that the SCHOOL does not guarantee employment, however it does offer use of its placement service to graduates. IF APPLICANT IS A MINOR. This application for admission of the applicant to the SCHOOL is submitted with full consent and approval of parent or legal guardian.

(Required if applicant is less than 18 years of age.)

REFUND POLICY

Should students be terminated or cancelled for any reason, all refunds will be made according to the following refund schedule:

- 1.) Cancellation must be made in person or by certified mail.
- 2.) If a student is not accepted by the school, or the student cancels within three (3) business days after signing the enrollment agreement and making initial payment, all moneys will be refunded.
- 3.) If the student cancels after the (3) third business day, but before classes commence all moneys will be refunded with the exception of \$ 150.00 registration fee.
- 4.) If the student terminates training after all attendance has begun, but prior to 50% completion of program, it will result in a PRO-rata refund computed on the number of hours scheduled to the total program hours, plus \$550.00 shall be retained for equipment usage, books and products.
- 5.) Cancellation or termination after completion of 50% of the program, will result in no refund.
- 6.) Termination date for refund computation purposes as the last date of actual attendance by the student, unless earlier written notice is received.
- 7.) Refund will be made within 30 days following determination of termination or receipt of cancellation notice.
- 8.) If the student fails to comply with the regulations of the school the student may be asked to withdraw from the school at anytime during the term. Behavior unbecoming a student is considered grounds for dismissal.
- 9.) All books and supplies due to students will be distributed during and/or at the end of the program. Therefore, if a student terminates after receipt of the supplies and books, the stipulated amount specified in our catalog will be retained to cover the cost. The student keeps the complete kit.

BUYER'S RIGHT TO CANCEL:

You may cancel this agreement by mailing a written notice to the seller postmarked no later than midnight on the third business day after the date this agreement was signed. You may use page 2 as notice by writing "I HEREBY CANCEL" at the bottom and adding your address. This note must be mailed certified to:

MedArt Institute of Skin Care
222 SW 15 Rd.
Miami, FL 33129 Brickell/Roads
Main Campus
Tel: (305) 285-4114 Fax: (305) 285-4820

WITHDRAW AND TERMINATION:

The student shall have the right to withdraw from SCHOOL, anytime at hi/her opinion by given notice of his/her intention to terminate his/her enrollment in writing, to the SCHOOL'S office. Should the student be under 18 years of age, his/her letter must be accompanied by a letter from his/her parent or guardian consenting of the withdraw.

The SCHOOL, reserves the right to discontinue the enrollment of any student who study or progress is unsatisfactory. In addition to attendance, conduct and defamation of Instructor or School's character. Any student who is absent for a period of one week without notification and good cause, may be subjected to termination at the SCHOOL'S discretion. In case of prolonged illness, or accident, death in the family or other circumstances that make it impractical to complete the program, the SCHOOL shall make a settlement which is reasonable and fair to both.

The SCHOOL, reserves the right to teach course areas in any order it deems necessary, to add write or delete certain courses, programs or areas of study as circumstances may require and to make faculty changes. Whenever possible, courses are offered during the day, evening and Saturdays to accommodate the widest range of student schedules. Training changes shall not involve additional cost to currently enrolled students.

The SCHOOL reserves the right to cancel and reschedule any program or class where minimum student attendance is not met, enrolled students will be notify of class beginning date.

GRADUATION REQUIREMENTS

- 1.) The passing of all required final examinations
 - 2.) Completion of services required
 - 3.) Satisfaction of all financial obligations to the SCHOOL
 - 4.) A minimum grade point index of 2.0 or higher.
 - 5.) Completion of all total clock hours required for the course.
 - 6.) Any student failing to meet the above requirements will not participate in graduation exercises.
- A diploma will be awarded to the student upon satisfactory completion of the above requirements.

PLACEMENT:

Upon successful completion of the course, the SCHOOL will assist each graduate with job placement, however the SCHOOL does not guarantee employment.

STUDENT INFORMATION RELEASE STATEMENT: The SCHOOL, has my permission to release any necessary information regarding myself, my records, my attendance, my performance, and my accomplishments while I am attending the SCHOOL.

NO PERSON SHALL BE EXCLUDED FROM PARTICIPATION IN MEDART OR BE SUBJECT TO ANY FORM OF DISCRIMINATION BECAUSE OF RACE, GENDER, HANDICAP OR NATURAL ORIGIN.

NOTICE

ANY HOLDER OF THIS CONSUMER CONTRACT IS SUBJECT TO ALL CLAIMS AND DEFENSES WHICH DEBTOR COULD ASSERT AGAINST THE SELLER OF GOODS OR SERVICES PURSUANT THERETO OR WITH THE PROCEEDS HEREOF. RECOVERY THERE UNDER BY THE DEBTOR SHALL NOT EXCEED THE AMOUNT PAID BY THE DEBTOR THERE UNDER.

Signature of Applicant (Sign DO NOT PRINT) Signature of Parent or Legal Guardian Date: _____

(SCHOOL USE ONLY)

Not binding until accepted by an Official of Medart Institute of Skin Care/Academy of Wellness & Advanced Esthetic Arts.

Signature of School Official Date: _____

All Pages Considered Part of This Agreement (Page 2 of 2)

Yearly Calendar of Programs

(Program starting dates first week of every month)

Skin Care full time: Six programs per year

January March May July September November

Skin Care part time: 3 programs per year

January May September

Skin Care part time night: 3 programs per year

January May September

Professional Make Up Artistry: 3 programs per year

January May September

Body Therapies: 6 programs per year

January May September

Clinical Skin Care: 3 programs per year

January May September

Full Specialist: 3 programs per year

January May September

For school holidays and vacations refer to page 14 of this catalog